

Job Title:	Research Scientist	Reports To:	Manager, R&D; PS/Clin/ED
Department:	R&D; PS/Clin/ED	Type:	Full-time
Date Prepared:	July 2016	Updated:	Sept 2017

Overview

We currently have an opening for a Research Scientist in our R&D, Clinical/Education Division. This is a one year contract position. This role is responsible for overseeing and providing content expertise in the development of psychological assessments. It requires a thorough understanding of test development principles and practices, and research methodology, as well as familiarity with statistical analysis. The general mission is to work with both authors and internal departments to create customer centric assessments that are scientifically sound and user-friendly.

Key areas of Responsibility:

- Take a lead role and responsibility for assigned projects and work with Research & Development, Project Management, Data Collection, Psychometrics, Software Development, User Experience, and Training and Development team members to develop new products
- Work with the Marketing, Business Development, and User Experience teams to ensure customer considerations and needs are addressed in product development efforts and to provide sales support
- Ensure the timely release of error free and high quality assessments, which meet APA/AERA standards
- Complete literature reviews, blueprint projects and document product development process
- Create and structure test items
- Work with the Data Collection team to prepare data collection specifications and monitor progress
- Integrate statistical and methodological findings into test development
- Prepare programming specifications for digital assessments and computerized reports
- Conduct quality assurance testing of digital assessments
- Write psychological content of technical manuals
- Respond to technical customer inquiries
- Communicate and promote positive and professional relationships with the authors
- Give presentations on new assessments and ongoing research

Qualifications & Skills:

- Master's degree or Ph.D. in Psychology or related field with graduate courses in psychological research methods and statistics
- Excellent writing and editing skills
- Ability to deliver informative and comprehensive presentations; excellent oral communication and public speaking skills
- Ability to work on multiple complex projects and prioritize to meet deadlines
- Creative problem-solving abilities
- Ability to take initiative and work independently, as well as in a dynamic team environment

- Have a strong attention to detail balanced within the framework of the final product
- Knowledge and understanding of test development principles and practices
- Experience using Microsoft Office applications (Outlook, Word, Excel, PowerPoint, Access)
- Some travel required

How to Apply: Online via <https://www.workable.com/j/D9C06784E8>

MHS Inc. encourages applications from all qualified candidates. Please contact Human Resources at hr@mhs.com if you require accommodation at any stage of the application process or want more information on our accommodation policies.